



Republic of the Philippines
Department Of Health
Eastern Visayas
Center for Health Development



MEMORANDUM NO. 030 s. 2020

**TO : ALL PROVINCIAL DOH OFFICES, DOH RETAINED HOSPITALS,
DOH-ATTACHED AGENCIES, LOCAL HEALTH FACILITIES**

**FROM: MINERVA P. MOLON, MD, MPH, FPPA, CESO III
Director IV**

**SUBJECT: REPORTING AND INFORMATION DISSEMINATION PROTOCOL
IN RESPONSE TO THE NOVEL CORONAVIRUS (COVID-19)
HEALTH EVENT.**

The events and circumstances surrounding the COVID-19 Health Event has brought about much confusion to the public mostly due to conflicting, inaccurate and unverified reports circulating around several media outlets and social media platforms.

In order to combat misinformation and allay the fear of the public, the need to provide updated information is needed.

1. It is imperative that rapid, reliable and accurate information be provided in order to update the public about the current information on COVID-19;
2. To encourage the public to take actions to prevent the spread of the disease;
3. To inform stakeholders on the government's actions to protect the health of the public and concerned individuals; and to correct misconceptions.

It is in this light that the department have prepared the Reporting and Information Dissemination Protocol. (please see attached) Daily case tracker shall be released at 12 NN.

Updates on the COVID-19 positive cases shall be announced first by the Secretary of Health (or the DOH Spokesperson) followed by announcements by the CHDs and lastly by the Provincial and City/Municipal LGUs.



Republic of the Philippines
Department Of Health
Eastern Visayas
Center for Health Development



Furthermore, concerned LGUs are instructed to use the case number indicated in the DOH Press Release (i.e. PH1, PH2, PH3, etc.) to ensure consistency and avoid confusion among the public as to the current number of cases.

The reporting LGU station shall submit their reports at **9:00 AM** to the Regional Epidemiology Surveillance Unit (RESU) so that this will be consolidated for the 12NN tracker.

All are enjoined to assist this effort in ensuring that only official and verified information is disseminated to the public and refrain from contributing to the hysteria by sharing unverified, unofficial, false and misleading information.

Please be guided accordingly and strict compliance.